



HOLY SEE PRESS OFFICE

MEDIA OPERATIONS AND ACCREDITATIONS SECTOR

Jubilee of the year 2025

LOGISTICAL INFORMATION

Updated on 28/03/2025

Summary:

1. Information, services to journalists and access to the Holy See Press Office
2. Presence of accredited journalists and media operators during the events and the ceremonies
3. Accreditation of journalists and media operators
4. Requests for authorization for audio and video recording and photography
5. Working methods and conduct
6. Press centres and locations

1. INFORMATION, SERVICES TO JOURNALISTS AND ACCESS TO THE HOLY SEE PRESS OFFICE

1.1 Work area and hours

Some workspaces are available in the Joaquín Navarro-Valls Hall of the Holy See Press Office, Via della Conciliazione 54, with Wi-Fi network connection.

Opening hours of the Holy See Press Office Via della Conciliazione, 54, (provisional, hours may vary depending on the ceremonies planned):

from Monday to Saturday	09:00 - 15:00
Sundays and holidays	11:00 - 13:00

The staff of the Media Operations and Accreditations Sector of the Holy See Press Office will be available (at the entrance of the Holy See Press Office, Via della Conciliazione, 54, on the right) according to the following schedule:

from Monday to Saturday	11:00 - 13:00
-------------------------	---------------

1.2 Streaming and live TV broadcasting

On the website www.vaticannews.va, live transmissions of some events will be available via streaming. Vatican Media will be responsible for the distribution of the signal for live transmissions in broadcast quality. For further information write to: vaticanmedia@spc.va.

1.3 Documentation for journalists with "TEMPORARY accreditation and with "REMOTE" TEMPORARY accreditation

Journalists with TEMPORARY Accreditation and "REMOTE" TEMPORARY Accreditation will receive documentation relating to the Jubilee events for which they are accredited electronically.

2. PRESENCE OF ACCREDITED JOURNALISTS AND MEDIA OPERATORS DURING THE CEREMONIES

2.1 Required information can be found in the Accreditation System events calendar at press.vatican.va/accreditamenti.

3. ACCREDITATION OF JOURNALISTS AND MEDIA OPERATORS

3.1 ORDINARY Accreditation

The procedures for requesting accreditation and participation in events for journalists and media operators with ORDINARY accreditation remain unchanged and are dealt with through the online Accreditation System: press.vatican.va/accreditamenti

3.2 TEMPORARY Accreditation

Applications for TEMPORARY accreditation are to be made exclusively through the online Accreditation System, at press.vatican.va/accreditamenti.

After creating your own account, it will be necessary to select in the calendar the jubilee event of interest (E.g.: "Giubileo del Mondo della Comunicazione") and all events you plan to attend.

You will be asked to upload a photograph, a valid ID document and a letter of request from the Direction of the media outlet represented, addressed to the Director of the Holy See Press Office, which must attest that you undertake to respect the professional ethical codes of journalism and in particular those relating to embargo.

The letter of application for accreditation of journalists and media operators (photo and video) must contain a declaration of use of the footage for reporting purposes only.



You are asked to select exclusively the events in which you intend to participate. Should it be impossible to attend an event for which accreditation has been requested, please withdraw your participation by clicking on the appropriate box in your user profile in the online Accreditation System.

The final deadline for accreditation requests is always 48 hours before the event you wish to attend.

Incomplete accreditation applications or those received after the deadline will not be considered.

3.3 Validity of TEMPORARY Accreditation

TEMPORARY accreditation will grant access to the Holy See Press Office, to the ceremonies and events for which participation has been confirmed, and will allow documentation to be received in electronic format.

3.4 Distribution of TEMPORARY accreditation cards

Press credentials for journalists and media operators will be distributed at the Media Operations and Accreditations Sector of the Holy See Press Office in Via della Conciliazione, 54 (see map attached, fig 1, photo 5) according to the provisional timetable published under 1.1.

Journalists and media operators unable to collect their accreditation cards in person are invited to nominate, in writing, a delegate who must also produce a copy of his or her own valid ID document.

Upon collection of TEMPORARY accreditations, a contribution towards administrative costs will be requested.

3.5 TEMPORARY "REMOTE" Accreditation (only writers press/radio and TV reporters)

Requests for TEMPORARY "REMOTE" accreditation must be made exclusively through the Online Accreditation System, at press.vatican.va/accreditamenti. After creating your account, you will need to select in the calendar the Jubilee event of interest (E.g.: Giubileo del Mondo della Comunicazione") and all events you plan to attend and activate the appropriate box during accreditation. You will be asked to upload a photo, an identity document and a letter of request from the represented agency or media outlet, which must specifically request Temporary "Remote" Accreditation and certify the commitment to respect the ethical rules of the journalistic profession and in particular those relating to embargo.

The deadline for requests for remote accreditation is 48 hours before the period for which accreditation is requested.

Accreditation requests that are incomplete or received after the indicated deadline will not be taken into consideration.

3.6 Embargo on texts for news purposes

Given the possibility that journalists and media operators may come into contact with documents under embargo, the letter of application for accreditation must include a declaration of compliance with the ethical norms of journalism, in particular the rules relating to embargo.

Film and photographic footage will be permitted and may be used exclusively for reporting purposes, to the extent that there is a current interest in its publication or transmission as related to a public interest in information about current facts and events. The letter of application for accreditation of journalists and media operators (photo and video) must contain a declaration of use of the footage for reporting purposes only, in compliance with the regulations in this regard.

3.7 Information concerning the accreditation procedure

For particular conditions or problems relating to the accreditation procedure, the office may be contacted via email at accreditamenti@salastampa.va or telephone +39 06 698 45600 (provisional timetable published under 1.1).

4. REQUESTS FOR AUTHORIZATION FOR AUDIO AND VIDEO RECORDING AND PHOTOGRAPHY

If not obtained during specific events present in the calendar of the online Accreditation System for which accreditation is foreseen, all audio, video and photographic footage within the Vatican City State is subject to specific authorization.

Requests for news footage must be addressed to the Media Operations and Accreditations Sector of the Holy See Press Office (with whom it will be necessary to agree on the operating procedures) at least 48 hours before the activity, via the email address accreditamenti@salastampa.va.

5. WORKING METHODS AND CONDUCT

For each event, the Holy See Press Office provides information about necessary conduct, access, workstations and operating procedures: each accredited journalist and media operator is required to comply scrupulously with these instructions. The information mentioned always includes, but is not limited to, the following:

- respect for the places, the guest, participants in the event, colleagues and the staff of the Holy See;
- decorous clothing;
- compliance with any organisational, logistical and safety instructions that may be given;
- refraining from disturbing ceremonies with loud conversations, unauthorized movements and the like;
- refraining from smoking when events are taking place and outside the specific areas identified for this purpose.

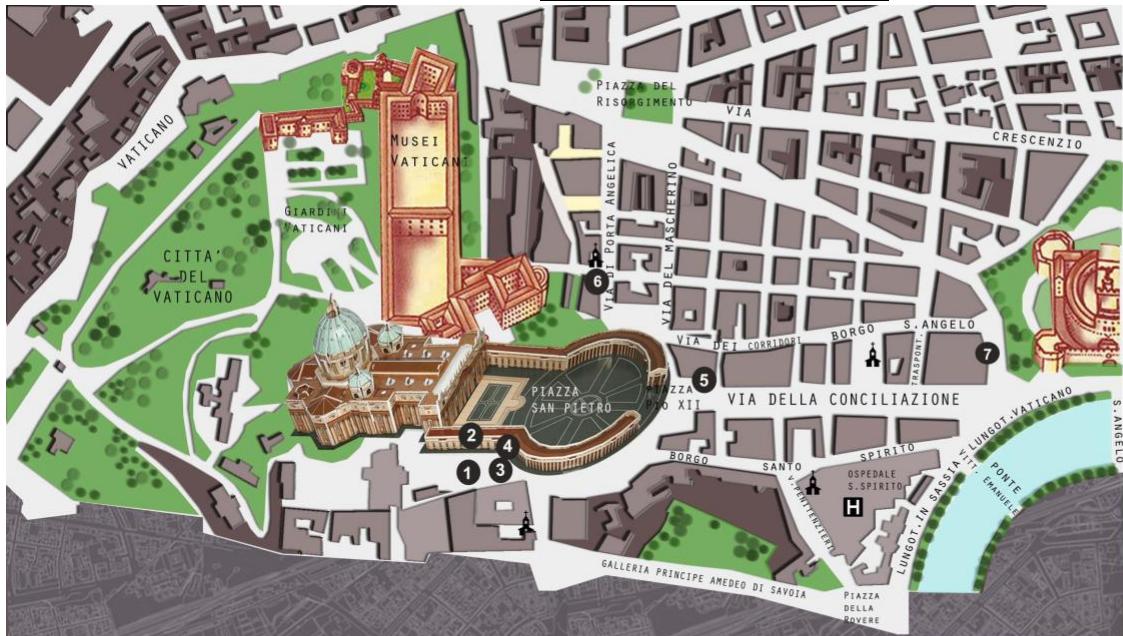
All accredited persons must show their accreditation card at the Holy See Press Office and at the ceremonial venues. The rule also applies to journalists and media operators with ORDINARY accreditation.



HOLY SEE PRESS OFFICE

MEDIA OPERATIONS AND ACCREDITATIONS SECTOR

PRESS LOCATIONS



1 PAOLO VI AUDIENCE HALL



2 "CARLO MAGNO" SIDE OF THE COLONNADE



3 "PETRIANO" ENTRANCE



4 ACCESS FOR THE PRESS TO THE AREA OF ST. PETER'S SQUARE



5 HOLY SEE PRESS OFFICE



6 "ST. ANNE" ENTRANCE



7 DICASTERY FOR COMMUNICATION



vatican.va



HOLY SEE
PRESS OFFICE

Fig. 1

HOLY SEE
PRESS OFFICE
DICASTERIUM
PRO COMMUNICATIONE

Media Operations and
Accreditations Sector

ADDRESS:

Via della Conciliazione, 54
00120 Vatican City

CONTACTS:

Phone: +39-06-698.45600

E-MAIL:

accreditamenti@salastampa.va

WEBSITE:

www.vatican.va

ON-LINE ACCREDITATION:

press.vatican.va/accreditamenti