



HOLY SEE PRESS OFFICE

MEDIA OPERATIONS AND ACCREDITATIONS SECTOR

FUNERAL OF POPE EMERITUS BENEDICT XVI

Vatican, 5 January 2023

LOGISTICAL INFORMATION

Updated 1/01/2023

Summary:

1. Information, services to journalists and access to the Holy See Press Office
2. Presence of accredited journalists and media operators during the ceremonies
3. Accreditation of journalists and media operators
4. Requests for authorization for audio and video recording and photography
5. Working methods and conduct
6. Press centres and locations

1. INFORMATION, SERVICES TO JOURNALISTS AND ACCESS TO THE HOLY SEE PRESS OFFICE

1.1 Work area and hours

In the temporary location of the Holy See Press Office at the "San Pio X" Room, via dell'Ospedale 1, some workspaces are available, with WIFI network connection.

Some workspaces with advanced TV and radio services (Open Workspaces and Work Booths) are available, subject to BOOKING. For further information, please contact: relint@spc.va

Opening hours of the temporary location of the Holy See Press Office, at the "San Pio X" Hall, via dell'Ospedale 1 (provisional):

Sunday 1 January 2023 - Friday 6 January 2023:	09:00-18:00
Thursday 5 January 2023:	07:00-18:00
Saturday 7 January 2023:	09:00-14:00
Sunday 8 January 2023:	09:00-13:00

The staff of the Media Operations and Accreditations Sector of the Holy See Press Office will be available (at the entrance of the Holy See Press Office, via della Conciliazione, 54, on the right) according to the following schedule:

Sunday 1 January 2023 - Friday 6 January 2023:	10:00-14:00
Thursday 5 January 2023:	08:00-14:00
Saturday 7 January 2023:	11:00-13:00
Sunday 8 January 2023:	11:00-13:00

1.2 Streaming and live TV broadcasting

Live transmission will be available in streaming on the website www.vaticannews.va. Vatican Media will be responsible for the distribution of the signal for live transmissions in broadcast quality. For further information write to: vaticanmedia@spc.va.

2. PRESENCE OF ACCREDITED JOURNALISTS AND MEDIA OPERATORS DURING THE CEREMONIES

2.1 Saint Peter's Square

- Funeral of Pope Emeritus Benedict XVI

Thursday 5 January 2023, 9:30., St. Peter's Square

Access

All journalists and media operators accredited for the event will be able to access the temporary location of the Holy See Press Office and the press stand on the terrace of the "Braccio di Carlo Magno" side of the Colonnade of Saint Peter's Square.

Media operators with ORDINARY PHOTO accreditation may access the area under the steps of Saint Peter's Square, as usual, for the beginning of the celebration.

The sole access to the area of Saint Peter's Square will be through the last part of the left-side colonnade (see map attached fig.1 photo 4), from 7:00. Those who need direct access to the Braccio di Carlo Magno will be able to pass through the entrance Petriano (see map attached fig. 1, photo 3), after passing the security check, and use the elevator to reach the terrace.

Before the Celebration:

Before the celebration all accredited journalists and media operators of VIDEO and PHOTO media outlets will be permitted to carry out video and photo shoots (no interviews) on Saint Peter's Square until 45 minutes before the beginning of the celebration. Subsequently they must all proceed to the press stand on the terrace of the "Braccio di Carlo Magno" side of the colonnade (temporary PHOTO and temporary and ordinary VIDEO accreditation) or to the meeting point below the statue of Saint Peter (ordinary PHOTO accreditation).

During the Celebration:

During the celebration it will be possible to carry out video and photo shoots exclusively from the terrace of the "Braccio di Carlo Magno".

After the Celebration:

After the celebration it will be possible to carry out stand-ups and video and photo shoots (not interviews) in Saint Peter's square.

Live filming:

It is not permitted to carry out live filming using digital and analogue cameras equipped with radio or wireless systems, nor is it permitted to transmit the events live in any way, in any part of the area of Saint Peter's Square.

2.2 Saint Peter's Basilica

- Exposition of the mortal remains of Pope Emeritus Benedict XVI to the faithful

From Monday 2 to Wednesday 4 January 2023, St. Peter's Basilica

Journalists and media operators will be able to access the Vatican Basilica by requesting participation in specific pools, according to the times and dates available on the online accreditation system.

Access:

All journalists and media operators accredited for the specific event will have access to the press positions in Saint Peter's Basilica. One hour before each pool, for ALL accredited journalists and media operators there will be a meeting point in the area in front of the Holy See Press Office (see attached map A, point 5). Journalists and media operators will subsequently be accompanied to their press positions inside the Basilica by the competent staff, after going through the security checks.

The press positions in the Basilica are reserved firstly for audiovisual operators (photo, video and audio) with ORDINARY accreditation, and secondly for audiovisual operators (photo, video and audio) with TEMPORARY accreditation, then everyone else.

Filming inside the Basilica:

It will be possible to carry out video/photographic shoots (no interviews or stand-ups) from the press locations only (Fig. 2).

Live filming:

Live filming using digital and analogue cameras equipped with radio or wireless systems is forbidden, and it is not permitted

3. ACCREDITATION OF JOURNALISTS AND MEDIA OPERATORS

3.1 ORDINARY Accreditation

The procedures for requesting accreditation and participation to events for journalists and media operators with ORDINARY press credentials remain unchanged and are dealt with through the online Accreditation System.

3.2 TEMPORARY Accreditation

Applications for TEMPORARY accreditation are to be made exclusively through the online Accreditation System, at press.vatican.va/accreditamenti.

After creating your own account, it will be necessary to select from the calendar all the events you wish to attend.

You will be asked to upload a photograph, a valid ID document and a letter of request from the Direction of the media outlet represented, which must attest that you undertake to respect the professional ethical codes of journalism and in particular those relating to embargo.

The letter of application for accreditation of journalists and media operators (photo and video) must contain a declaration of use of the footage for reporting purposes only.

You are asked to select exclusively the events in which you intend to participate. Should it be impossible to attend an event for which accreditation has been requested, please withdraw your participation by clicking on the appropriate box in your user profile in the accreditation system.

The deadline for accreditation applications is 48 hours before the event you wish to attend.

Applications for accreditation that are incomplete or received after the deadline shall be ignored.

3.3 Validity of TEMPORARY Accreditation

TEMPORARY accreditation will grant access to the temporary location of the Holy See Press Office, in the "San Pio X" Hall, in Via dell'Ospedale, 1, to the ceremony and to the scheduled events.

3.4 Information concerning the accreditation procedure

For particular conditions or problems relating to the accreditation procedure, the office may be contacted via email at accreditamenti@salastampa.va or telephone +39-06-698.45600 (provisional timetable published under 1.1).

3.5 Distribution of accreditation cards

Press credentials for journalists and media operators will be distributed at the Accreditations and Authorizations Sector of the Holy See Press Office in Via della Conciliazione, 54 (see map attached, fig 1, photo 5) according to the provisional timetable published under 1.1. Journalists and media operators unable to collect their accreditation cards in person are invited to nominate, in writing, a delegate who must also produce a copy of his or her own valid ID document.

3.6 Embargo on texts for news purposes

Given the possibility that journalists and media operators may come into contact with documents under embargo, the letter of application for accreditation must include a declaration of compliance with the ethical norms of journalism, in particular the rules relating to embargo.

Film and photographic footage will be permitted and may be used exclusively for reporting purposes, to the extent that there is a current interest in its publication or transmission as related to a public interest in information about current facts and events. The letter of application for accreditation of journalists and media operators (photo and video) must contain a declaration of use of the footage for reporting purposes only, in compliance with the regulations in this regard.

4. REQUESTS FOR AUTHORIZATION FOR AUDIO AND VIDEO RECORDING AND PHOTOGRAPHY

If not obtained during specific events for which accreditation is provided through the Holy See Press Office online system, all audio, video and photographic footage within the Vatican City State is subject to specific authorization.

Requests for news footage must be addressed to the Media Operations and Accreditations Sector of the Holy See Press Office (with whom it will be necessary to agree on the operating procedures) at least 48 hours before the activity, via the email address accreditamenti@salastampa.va.

From 2 to 4 January 2023, accredited journalists and media operators will have access to St. Peter's Square for stand-ups (no live) and interviews during the hours 8:00-10:00 and 15:00-17:00.

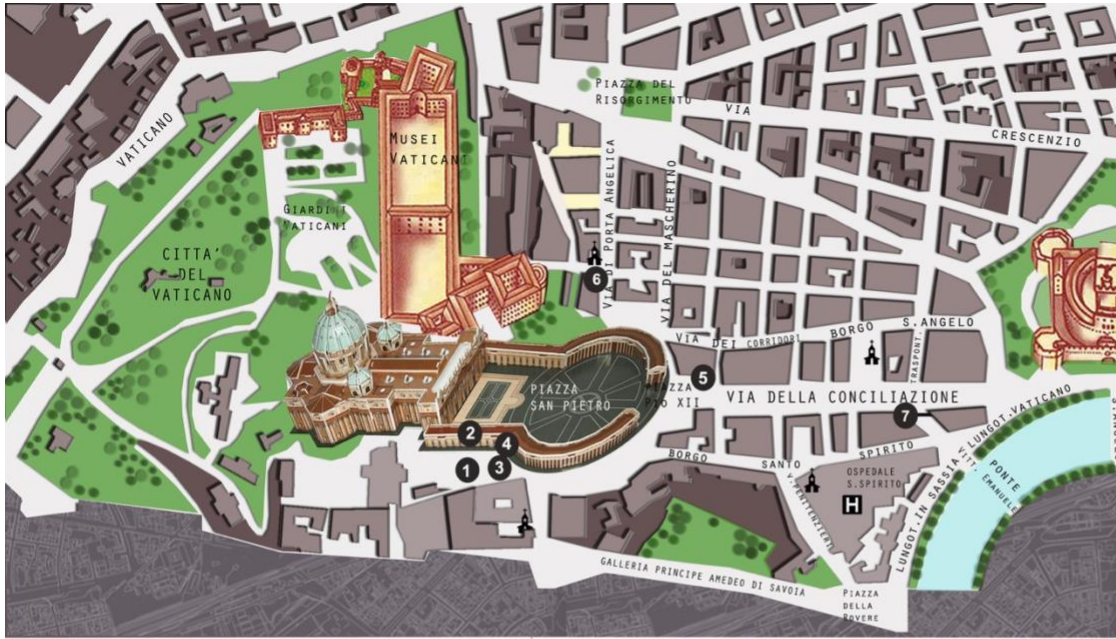
5. WORKING METHODS AND CONDUCT

For each event, the Holy See Press Office provides information about the behaviour to be adopted, access, workstations and operating procedures: each accredited journalist and media operator is required to comply scrupulously with these instructions. The information mentioned always includes, but is not limited to, the following:

- respect for the places, the guest, participants in the event, colleagues and the staff of the Holy See;
- decorous clothing (dark suit and tie for men, dark dress for women);
- compliance with any organisational, logistical and safety instructions that may be given;
- refraining from disturbing ceremonies with loud conversations, unauthorized movements and the like;
- refraining from smoking when events are taking place and outside the specific areas identified for this purpose.

All accredited persons must show their accreditation card in the Press Office and at the ceremonial venues. The rule also applies to journalists and media operators with ORDINARY accreditation.

PRESS LOCATIONS



 **HOLY SEE
PRESS OFFICE**
DICASTERO
PRO COMUNICAZIONE

**Media Operations and
Accreditations Sector**

ADDRESS:
Via della Conciliazione, 54
00120 Vatican City

CONTACTS:
Phone: +39-06-698.92.45600

E-MAIL:
accreditamenti@salastampa.va

WEBSITE:
www.vatican.va

ON-LINE ACCREDITATION:
press.vatican.va/accreditamenti

- 1** PAOLO VI AUDIENCE HALL
- 2** "CARLO MAGNO" SIDE OF THE COLONNADE
- 3** "PETRIANO" ENTRANCE
- 4** ACCESS FOR THE PRESS TO THE AREA OF ST. PETER'S SQUARE
- 5** HOLY SEE PRESS OFFICE
- 6** "ST. ANNE" ENTRANCE
- 7** DICASTERY FOR COMMUNICATION



Fig. 1

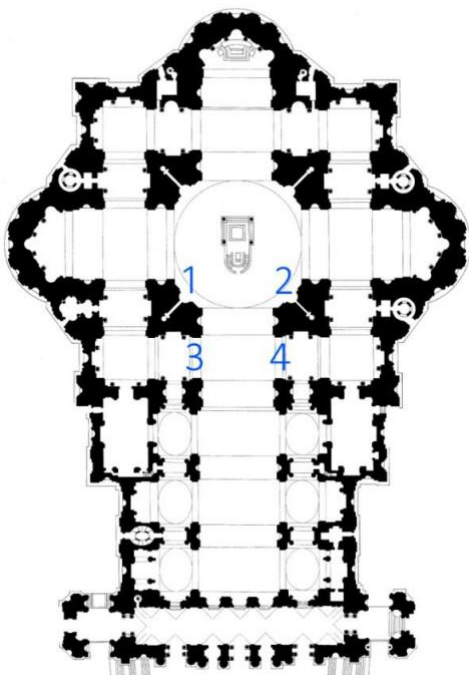


Fig. 2