

# Special Assembly of the Synod of Bishops for the Pan-Amazon Region AMAZONIA: NEW PATHS FOR THE CHURCH AND FOR INTEGRAL ECOLOGY

Vatican, 6-27 October 2019

## LOGISTICAL INFORMATION

Updated on 28/09/2019

*Summary:*

1. [Information, services to journalists and access to the Holy See Press Office](#)
2. [Presence of accredited journalists and media workers during the ceremonies](#)
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4. [Requests for authorization for audio and video recording and photography](#)
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### 1. INFORMATION, SERVICES TO JOURNALISTS AND ACCESS TO THE HOLY SEE PRESS OFFICE

#### **1.1 Briefings and Press Conferences**

The Press Office of the Holy See will host Briefings and Press Conferences for accredited journalists in the "John Paul II" Hall, in some cases with the presence of the Synod Fathers and other participants in the Synod of Bishops. Unless otherwise communicated, the appointments will be held at 13:30 every day for the duration of the Synod, with the exception of Sunday.

Simultaneous translation into Italian, English, French, Spanish, Portuguese and German will be provided during the Briefings and Press Conferences.

At the end of this document a calendar is provided indicating the dates and times of Synod events. Please note that these dates and times are provisional: any changes will be communicated as soon as possible, by announcement on the notice board of the "Joaquín Navarro-Valls Hall" of the Press Office, in the Bulletin, in the online Accreditation System ([press.vatican.va/accreditations](http://press.vatican.va/accreditations)) or in subsequent updates of this document.

#### **1.2 Participation of "remotely accredited" journalists at Briefings and Press Conferences**

On this occasion, a telematic system will be activated to ask questions to the speakers during Briefings and Press Conferences, reserved for journalists with "Temporary remote accreditation" (see points 3.4 and 3.5).

#### **1.3 Contacts with the Synod Fathers**

It is possible to send requests or communications to the Synod Fathers and other Participants through the Synod Secretariat, by email at [sinodo@salastampa.va](mailto:sinodo@salastampa.va).

#### **1.4 Space for interviews with Synod Fathers**

From 6 to 27 October, from Monday to Saturday (12:30-16:30), a dedicated space will be available in the Istituto Maria Santissima Bambina, Via Paolo VI, 21, for any arranged interviews.

Info and reservations: [sinodo@salastampa.va](mailto:sinodo@salastampa.va)

#### **1.5 Work area and hours**

In the "Joaquín Navarro-Valls Hall" of the Holy See Press Office there are a few PCs with Internet connection and a WIFI network connection. The ordinary network does not support the transmission of large files. If this is the case, please contact the Media Operations and Accreditations Department.

*Opening hours (provisional):*

from Monday to Friday:	9:00-17:00	Saturday 26 October:	9:00-21:00
Saturday:	9:00-15:00	Sunday 6, 13, 20 and 27 October:	9:00-13:00

The staff of the Media Operations and Accreditation Office of the Holy See Press Office will be available (at the entrance to the Press Office on the right) according to the following schedule:

Monday to Saturday: 11:00-14:00

### **1.6 Streaming and live TV broadcasting**

During the days 6 to 27 October 2019, on the website [www.vaticannews.va](http://www.vaticannews.va), live transmissions of public events linked to the Synod will be available in streaming. For live transmissions in broadcast quality, Vatican Media will be responsible for the distribution of the signal. For further information write to: [vaticanmedia@spc.va](mailto:vaticanmedia@spc.va).

## **2. PRESENCE OF ACCREDITED JOURNALISTS AND MEDIA WORKERS DURING THE CEREMONIES**

### **2.1 Saint Peter's Basilica**

#### **- Holy Mass for the Opening of the Special Assembly of the Synod of Bishops for the Pan-Amazon Region**

Sunday October 6, at 10.00, Saint Peter's Basilica

#### **- Holy Mass for the Conclusion of the Special Assembly of the Synod of Bishops for the Pan-Amazon Region**

Sunday October 27, at 10.00, Saint Peter's Basilica

#### *Access:*

From 8.30, a meeting point has been established for all accredited journalists and media operators in the area in front of the Paul VI Hall with access via the Petriano Gate (see attached map fig. 1, photo 3).

Staff will subsequently accompany journalists and media operators to the press stands inside the Basilica (see attached map fig. 2). After 9.30 p.m. it will no longer be possible to have access to these locations.

Priority access to press locations in the Basilica is granted to audio-visual operators (photo, video and audio) with ORDINARY accreditation, and in second place to audio-visual operators (photo, video and audio) with TEMPORARY accreditation, and then all the others. For those who are not admitted, it will be possible to follow the celebration on screen in the Holy See Press Office.

#### *Filming inside the Basilica:*

It will be possible to carry out video/photographic shoots (no interviews or stand-ups) throughout the proceedings, exclusively from the press locations.

#### *After the Celebrations:*

After the celebrations it will be possible to carry out stand-up and video and photographic shoots (not interviews) in Saint Peter's Square, and not in the Basilica.

#### *Live filming:*

Inside the Basilica it is not permitted to carry out live filming using digital and analogue cameras equipped with radio or wireless systems, nor is it permitted to transmit the events live in any way.

### **2.2 Saint Peter's Square**

#### **- Holy Mass and Canonisation of Blesseds John Henry Newman, Giuseppina Vannini, Maria Teresa Chiramel Mankidiyan, Dulce Lopes Pontes, Marguerite Bays.**

Sunday 13 October, 10.15, Saint Peter's Square

#### **- Holy Mass for World Missionary Day**

Sunday 20 October, 10.15, Saint Peter's Square

#### *Access*

All journalists and media operators accredited for the event will be able to access the Holy See Press Office and the press stand on the terrace of the "Braccio di Carlo Magno" side of the Colonnade of Saint Peter's Square.

Media operators with ORDINARY PHOTO accreditation may access the area under the steps of Saint Peter's Square, as usual, for the beginning of the celebration.

The sole access to the area of Saint Peter's Square will be through the last part of the left-side colonnade (see map attached fig.1 photo 4), from 8:00.

*Before the Celebrations:*

Before the celebrations all accredited journalists and media operators of VIDEO and PHOTO media outlets will be permitted to carry out video and photo shoots (no interviews) on Saint Peter's Square until 45 minutes before the beginning of the celebrations. Subsequently they must all proceed to the press stand on the terrace of the "Braccio di Carlo Magno" side of the colonnade (temporary PHOTO and temporary and ordinary VIDEO accreditation) or to the meeting point below the statue of Saint Peter (ordinary PHOTO accreditation).

*During the Celebrations:*

During the celebrations it will be possible to carry out video and photo shoots exclusively from the terrace of the "Braccio di Carlo Magno".

*After the Celebrations:*

After the celebrations it will be possible to carry out stand-ups and video and photo shoots (not interviews) in Saint Peter's square.

*Live filming:*

It is not permitted to carry out live filming using digital and analogue cameras equipped with radio or wireless systems, nor is it permitted to transmit the events live in any way, in any part of the area of Saint Peter's Square.

### **2.3 Prayer for the opening of the General Congregations**

Accredited journalists and media operators may have access, in small groups, to the Synod Hall for the prayer for the opening of the General Congregations in the mornings and afternoons.

*Method of Application*

Requests to attend the Prayer are to be made by selected the events in the Calendar in the online Accreditation System, as soon as they are made available. If the number of applications exceeds the available places, priority criteria will be adopted.

*Appointment and access*

Participants in the Prayer are requested to present themselves at 8.30 (morning) or at 16.00 (afternoon) on the agreed day in the Press Area outside the Paul VI Hall. From there, they will be accompanied by members of the Holy See Press Office staff.

## **3. ACCREDITATION OF JOURNALISTS AND MEDIA OPERATORS**

### **3.1 ORDINARY Accreditation**

The procedures for requesting accreditation and participation to events for journalists and media operators with ORDINARY press credentials remain unchanged and are dealt with through the online Accreditation System.

### **3.2 TEMPORARY Accreditation**

Applications for TEMPORARY accreditation are to be made exclusively through the online Accreditation System, at [press.vatican.va/accreditamenti](http://press.vatican.va/accreditamenti).

After creating your own account, it will be necessary to select from the calendar all the events you wish to attend.

You will be asked to upload a photograph, a valid ID document and a letter of request from the Direction of the agency/newspaper represented, which must attest that you undertake to respect the professional ethical codes of journalism and in particular those relating to embargo.

You are asked to select exclusively the events in which you intend to participate. Should it be impossible to attend an event for which accreditation has been requested, please withdraw your participation by clicking on the appropriate box in your user profile in the accreditation system.

The deadline for accreditation applications is 48 hours before the event you wish to attend.

Applications for accreditation that are incomplete or received after the deadline shall be ignored.

### **3.3 Validity of TEMPORARY Accreditation**

TEMPORARY accreditation will grant access to the Holy See Press Office in Via della Conciliazione, 54 according to opening hours, and to the events that take place in it during the days 3-27 October 2019.

It will also grant access to documentation, briefings and press conferences and to all the events for which participation is requested – and approved.

### ***3.4 REMOTE TEMPORARY Accreditation (for press/radio editors and TV correspondents only)***

Applications for REMOTE TEMPORARY accreditation must be made exclusively through the Online Accreditation System, at [press.vatican.va/accreditamenti](http://press.vatican.va/accreditamenti).

After creating your account, you will need to select in the calendar the event "REMOTE ACCREDITATION AMAZON SYNOD".

You will be asked to upload a photo, an identity document and a letter of request from the Direction of the agency represented, which must specifically request "Temporary Accreditation at a distance" and attest that you will undertake to comply with the ethical standards of the journalistic profession and in particular those relating to embargo.

The deadline for applications for accreditation is 48 hours before the period for which accreditation is requested.

Incomplete accreditation applications or those received after the deadline will not be considered.

### ***3.5 Validity of REMOTE TEMPORARY Accreditation (for press/radio editors and TV correspondents only)***

REMOTE TEMPORARY accreditation will provide access to documentation for the press and will allow you to submit questions remotely during the Briefings and Press Conferences scheduled during the period of the Synod.

Journalists temporarily accredited at a distance will receive by email a telephone number to send any questions via "Whatsapp", before 12:00 (Rome time) of each day when there is a meeting with journalists.

Audio, video and text formats may be used in the following languages: Italian, English, French, Spanish and Portuguese.

Journalists must use the telephone number indicated during registration, during the accreditation procedure; otherwise questions will not be accepted. Requests will be handled in the same way as questions in the room; answers will be provided exclusively by speakers and exclusively during meetings. For other requests to the Synod Fathers and other Participants, please follow the instructions give in point 1.3.

### ***3.6 Information concerning the accreditation procedure***

For particular conditions or problems relating to the accreditation procedure, the office may be contacted via email at [accreditamenti@salastampa.va](mailto:accreditamenti@salastampa.va) or telephone +39-06-698.921 (Mondays to Saturdays, from 10:00 to 14:00).

### ***3.7 Distribution of accreditation cards***

Press credentials for journalists and media operators will be distributed at the Accreditations and Authorizations Sector of the Holy See Press Office in Via della Conciliazione, 54 (see map attached, fig 1, photo 5) during the following provisional opening hours:

from Monday to Saturday: 11:00 – 14:00

Journalists and media operators unable to collect their accreditation cards in person are invited to nominate, in writing, a delegate who must also produce a copy of his or her own valid ID document.

### ***3.8 Embargo on texts for news purposes***

Given the likelihood that journalists and media operators will come into contact with documents under embargo, every accreditation must be accompanied by the signing of a declaration to respect journalism ethics, especially the rules regarding embargo, either in person or through a delegate.

Filming and photography are permitted and may be used exclusively for news reporting purposes, to the extent that public interest exists regarding the publication and distribution of material connected with current events and issues.

Journalists and media operators (photo/video) are required to sign, in person or through a delegate a declaration of compliance in this regard.

## **4. REQUESTS FOR AUTHORIZATION FOR AUDIO AND VIDEO RECORDING AND PHOTOGRAPHY**

If not obtained during specific events for which accreditation is provided through the Holy See Press Office online system, all audio, video and photographic footage within the Vatican City State is subject to specific authorization.

Requests for news footage must be addressed to the Media Operations and Accreditation Sector of the Holy See Press Office (with whom it will be necessary to agree on the operating procedures) at least 48 hours before the activity, via the email address [accreditamenti@salastampa.va](mailto:accreditamenti@salastampa.va).

Requests in this regard, for news reporting purposes only, including detailed shooting arrangements, should be addressed to the Accreditations and Authorizations Sector of the Holy See Press Office (by email to [accreditamenti@salastampa.va](mailto:accreditamenti@salastampa.va)) at least 48 hours before the desired time of activity.

## 5. WORKING METHODS AND CONDUCT

For each event, the Holy See Press Office provides information about the behaviour to be adopted, access, workstations and operating procedures: each accredited journalist and media operator is required to comply scrupulously with these instructions. The information mentioned always includes, but is not limited to, the following:

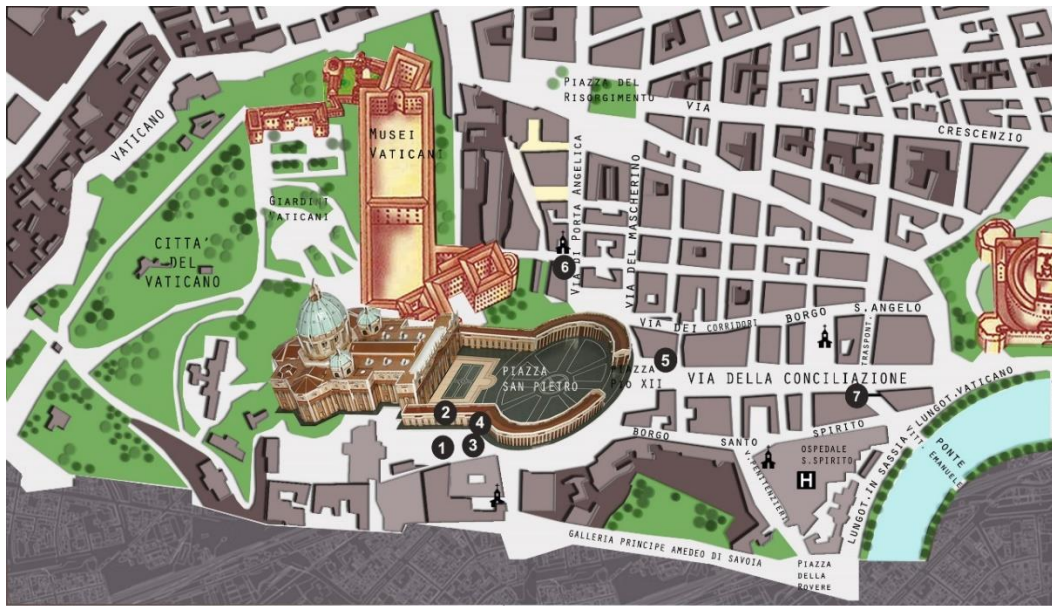
- respect for the places, the guest, participants in the event, colleagues and the staff of the Holy See;
- decorous clothing (dark suit and tie for men, dark dress for women);
- compliance with any organisational, logistical and safety instructions that may be given;
- refraining from disturbing ceremonies with loud conversations, unauthorized movements and the like;
- refraining from smoking when events are taking place and outside the specific areas identified for this purpose.

All accredited persons must show their accreditation card in the Press Office and at the ceremonial venues. The rule also applies to journalists and media operators with ORDINARY accreditation.

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## PRESS CENTRES AND LOCATIONS



  
**HOLY SEE PRESS OFFICE**  
 Secretaria Pro Communicatione  
**Accreditations and Authorisations Section**  
  
ADDRESS:  
 Via della Conciliazione, 54  
 00120 Vatican City  
  
CONTACTS:  
 Phone: +39-06-698.92.1  
 Fax: +39-06-6868810  
 +39-06-69892326  
  
E-MAIL:  
[accreditamenti@salastampa.va](mailto:accreditamenti@salastampa.va)  
  
WEBSITE:  
[www.vatican.va](http://www.vatican.va)  
  
ON-LINE ACCREDITATION:  
[press.vatican.va/accreditamenti](http://press.vatican.va/accreditamenti)



Fig. 1

### Press Stand – Vatican Basilica

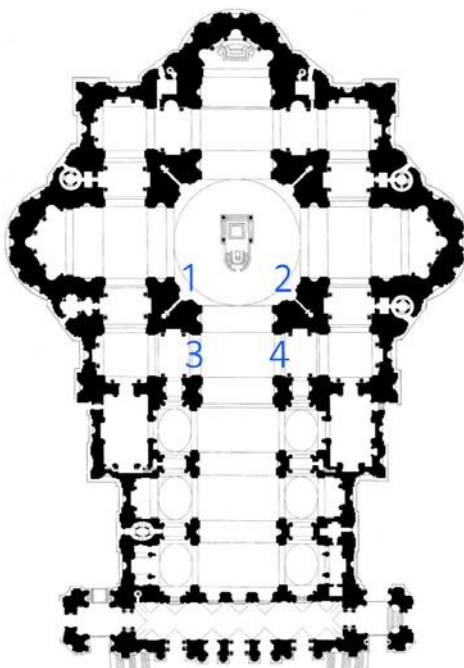


Fig. 2

### Access to Saint Peter's Square



Fig. 3

# CALENDAR OF EVENTS - Synod of Bishops "AMAZONIA: NEW PATHS FOR THE CHURCH AND FOR AN INTEGRAL ECOLOGY"

## and related events

### 6-27 October 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31	1	2	3	4	5	6  10:00 Holy Mass for the opening of the Synod 12:00 Angelus
7 9:00 Opening Prayer, Address of the Holy Father, Opening Session 13:30 Briefing 16:30 Prayer	8  09:00 Prayer 13:30 Briefing 16:30 Prayer	9 09:00 Prayer 09:30 General Audience 13:30 Briefing 16:30 Prayer	10  13:30 Briefing	11  13:30 Briefing	12  09:00 Prayer 13:30 Briefing 16:30 Prayer	13  10:15 Holy Mass and Canonizations 12:00 Angelus
14  09:00 Prayer 13:30 Briefing 16:30 Prayer	15  09:00 Prayer 13:30 Briefing 16:30 Prayer	16 09:30 General Audience 13:30: Briefing	17  13:30 Briefing 16:30 Prayer	18	19	20  10:30 Holy Mass World Missionary Day 12:00 Angelus
21  09:00 Prayer 13:30 Briefing	22  13:30 Briefing	23 09:30 General Audience 13:30: Briefing	24  13:30 Briefing	25  13:30 Briefing 16:30 Prayer	26  13:30 Briefing 16:30 Prayer	27  10:00 Holy Mass for the Closing of the Synod 12:00 Angelus
28	29	30 09:30 General Audience	31	Legend: St Peter Square Holy See Press Office St Peter Basilica New Synod Hall		Holy See Press Office - Opening hours: monday-friday 09:00-17:00 saturday: 09:00-15:00 saturday 26 october: 09:00-21:00 sunday 06, 13, 20 e 27 october: 09:00-13:00